

Date of Event: \_\_\_\_\_

Time Frame Rented \_\_\_\_\_  
\_\_\_\_\_

## GENERAL EVENT CONTRACT

Mary Jo Wegner Arboretum & East Sioux Falls Historic Site  
1900 S Perry Place, Sioux Falls, SD 57110 605-367-4414  
[maryjowegnerarboretum@gmail.com](mailto:maryjowegnerarboretum@gmail.com)

Location of Event: \_\_\_\_\_ Name of Event: \_\_\_\_\_  
Knot Garden Formal Garden/Waterfall Upper Picnic Shelter Lower Creekside Evnt Lower Picnic Shelter

Upper/Lower Inside Rooms \_\_\_\_\_

Responsible Party

Printed Name

Title

Phone

Email

Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Caterer

\_\_\_\_\_ Tent

\_\_\_\_\_ Alcohol

\_\_\_\_\_

\_\_\_\_\_ # of Attendees

### Fees:

Rental Fee		Deposit (refundable in approximately 30 days)	
Main Level multi purpose room		Lower Level	
		Extra Hours	
		Tax = 7.7%	
		<b>Total</b>	

Type of Payment: \_\_\_\_\_ Credit/Debit Card (3% Bank Charge) \_\_\_\_\_ Check \_\_\_\_\_ Cash

\_\_\_\_\_ I have read and understand the Mary Jo Wegner  
Reservation Policy for Events and Weddings.

Signature

Date





Date of Event: \_\_\_\_\_

Time Frame Rented: \_\_\_\_\_

## WEDDING CONTRACT

Mary Jo Wegner Arboretum & East Sioux Falls Historic Site  
1900 S Perry Place, Sioux Falls, SD 57110 605-367-4414  
[maryjowegnerarboretum@gmail.com](mailto:maryjowegnerarboretum@gmail.com)

Location of Event: \_\_\_\_\_ Name of Event: \_\_\_\_\_

Responsible Party: \_\_\_\_\_ Phone: \_\_\_\_\_

Groom: \_\_\_\_\_ Bride: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Caterer

\_\_\_\_\_ Tent

\_\_\_\_\_ Alcohol

\_\_\_\_\_ Golf Carts

\_\_\_\_\_ # of Attendees

### Fees:

Rental Fee		Deposit (refundable in approximately 30 days)	
Ready Room		Extra Hours	
Tent Set Up Fee			
Rehearsal			
Rehearsal Dinner		Tax	
		<b>Total</b>	

Type of Payment: \_\_\_\_\_ Credit/Debit Card (3% Bank Charge) \_\_\_\_\_ Check \_\_\_\_\_ Cash

\_\_\_\_\_ I have read and understand the Mary Jo Wegner  
Reservation Policy for Events and Weddings.

Signature \_\_\_\_\_

Date \_\_\_\_\_



*the*  
**MARY JO WEGNER**  
**Arboretum**  
N EAST SIOUX FALLS HISTORIC SITE